FRONTSTEPS

Built for Connected Communities

Registering Your FRONTSTEPS Dwelling Account
Resident Guide

How to register your account for the first time using a registration code or a temporary email and password.

AUDIENCE
Residents

TOPICS
Account Registration, Registration Codes, Login Credentials

DOCUMENT TYPE
Support Guide

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1 About This Guide

To register your account for the first time, you need a **welcome letter** in the mail or a **welcome email** from your community. The letter or email includes either a **one-time use registration code** or a **temporary email and password**, which you will use to get started. Check your letter to see which option applies to you.

> **i Haven't Received a Welcome Letter?**
> If you have not received one yet, contact your community administrator and request a welcome letter.

Before You Start

- [ ] You have your welcome letter or welcome email from your community
- [ ] You are using an internet browser (Chrome, Firefox, or Safari preferred)
- [ ] You have chosen the email address and password you will use going forward
- [ ] Your new password is at least **12 characters** long with at least one capital letter, one number, and one special character

> **> Your New Login**
> The email and password you enter here become the credentials you use to access FRONTSTEPS Dwelling in the future. They work for both the **Dwelling Community website** and the **Dwelling Mobile app**.

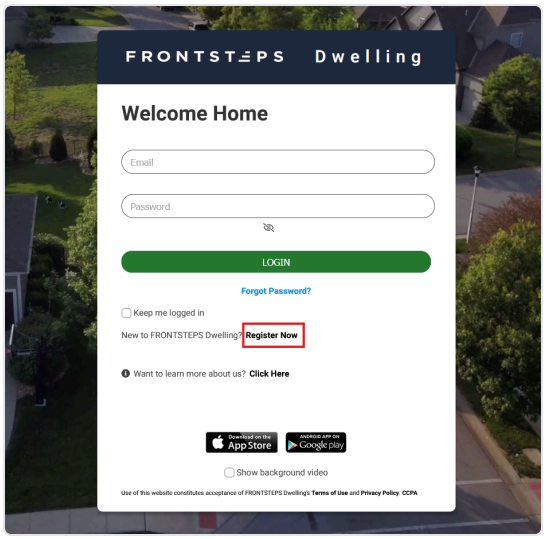
2 Getting Started

1 Open the website

Open an internet browser (Chrome, Firefox, or Safari preferred) and go to **community.dwellinglive.com**.

2 Select Register Now

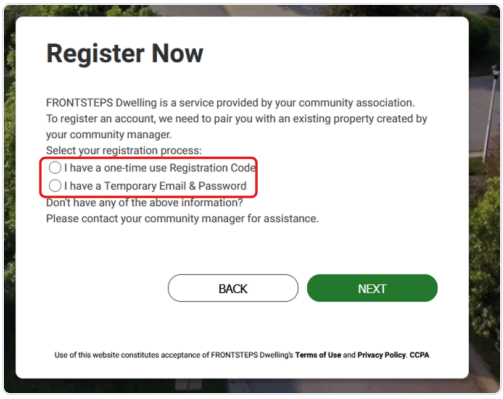
On the **Welcome Home** page, select **Register Now** next to New to FRONTSTEPS Dwelling?



Welcome Home page with Register Now highlighted

3 Choose your registration option

On the **Register Now** page, select the option that applies to the letter you received: **I have a one-time use Registration Code** or **I have a Temporary Email & Password**. Then select **Next**.



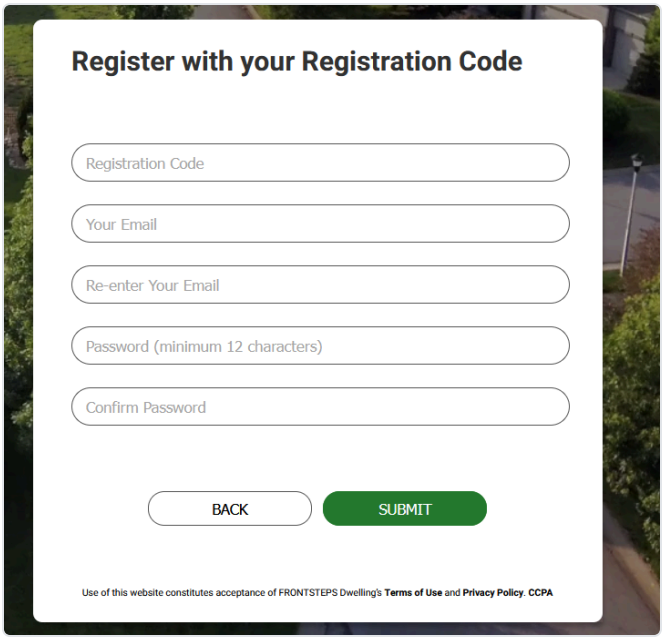
Register Now page with the two registration options highlighted

4 Complete the form

Fill out the prompts for the option you chose, then select **Submit**. The sections below list the fields for each option.

3 Registering With a One-Time Use Registration Code

Select **I have a one-time use Registration Code** and **Next**, then complete the fields below and select **Submit**. Select **Back** to return to the previous page.

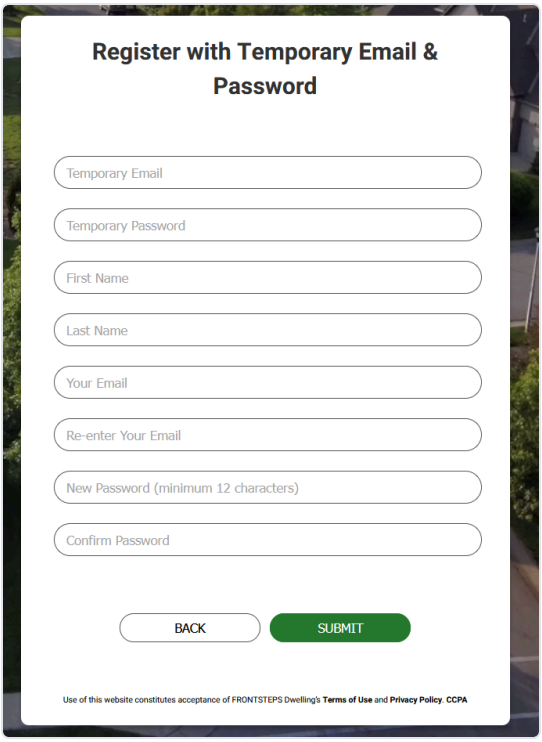


Register with your Registration Code form

Registration Code	The one-time use code from your welcome letter.
Your Email	The email address you will use to log in.
Re-enter Your Email	Enter the same email address again to confirm it.
Password	Your new password. It must be at least **12 characters** long with at least one capital letter, one number, and one special character.
Confirm Password	Enter the same password again to confirm it.

4 Registering With a Temporary Email and Password

Select **I have a Temporary Email & Password** and **Next**, then complete the fields below and select **Submit**. Select **Back** to return to the previous page.



Register with Temporary Email & Password form

Temporary Email	The temporary email address from your welcome letter.
Temporary Password	The temporary password from your welcome letter.
First Name	Your first name.
Last Name	Your last name.
Your Email	The email address you will use to log in.
Re-enter Your Email	Enter the same email address again to confirm it.
New Password	Your new password. It must be at least **12 characters** long with at least one capital letter, one number, and one special character.
Confirm Password	Enter the same password again to confirm it.

5 Quick Reference Checklist

- [ ] Have your welcome letter or email ready
- [ ] Go to **community.dwellinglive.com**
- [ ] On the **Welcome Home** page, select **Register Now**
- [ ] Select **I have a one-time use Registration Code** or **I have a Temporary Email & Password**, then select **Next**
- [ ] Fill out every field (new password: 12+ characters, with a capital letter, number, and special character)
- [ ] Select **Submit**
- [ ] Use the same email and password on the Dwelling Community website and the Dwelling Mobile app

This guide is intended for residents registering a FRONTSTEPS Dwelling account for the first time. For additional assistance, contact your community administrator, FRONTSTEPS Support, or visit **frontsteps.com**.